

## SMOKING CESSATION SERVICE IMPLEMENTATION CHECKLIST

Use the checklist below as a guide to help ensure everything is in place to deliver the blood pressure measuring service.

	ACTION	COMPLETED
1	<p>Establish local need for the smoking cessation service. The following public health sites provide supportive information:</p> <ul style="list-style-type: none"> <li>• Local Health Profile – general <a href="https://fingertips.phe.org.uk/profile/health-profiles">https://fingertips.phe.org.uk/profile/health-profiles</a></li> <li>• Local Tobacco Control Profile <a href="https://fingertips.phe.org.uk/profile/tobacco-control">https://fingertips.phe.org.uk/profile/tobacco-control</a></li> </ul>	
2	<p>Identify which staff members will be responsible for delivering the service. Consider time constraints, skill etc. to ensure the right members of the team are trained.</p>	
3	<p>Ensure all staff who will be involved in delivering the service have read and understood the smoking cessation service - staff workbook.</p>	
4	<p>Ensure all staff involved in delivering the service have been signed off by the supervising pharmacist as competent</p>	
5	<p>Ensure all equipment required for delivering the service is available. To include:</p> <ul style="list-style-type: none"> <li>• CO monitor and equipment</li> </ul>	
6	<p>Ensure all paperwork required for delivering the service is printed and easily available. This should include:</p> <ul style="list-style-type: none"> <li>• GP implementation letter</li> <li>• Dependence on smoking questionnaire</li> <li>• Client record form</li> <li>• Varenicline GP supply letters</li> <li>• Client satisfaction survey</li> <li>• Consultation checklist</li> </ul>	
7	<p>Consider purchasing a PGD through PharmaDoctor to support the supply of Varenicline</p>	
8	<p>Download the smoking cessation service SOP and ensure it is read and signed by all appropriate staff</p>	
9	<p>Brief the whole team on the service including how to identify customers, how to recruit into the service and inclusion/exclusion criteria. Consider any extra training requirements or gaps in knowledge – visit the Numark+ training library for suggestions</p>	
10	<p>Ensure you market the service effectively – use posters and leaflets to advertise in store and consider social media such as facebook and twitter</p>	