

DIABETES SCREENING SERVICE IMPLEMENTATION CHECKLIST

Use the checklist below as a guide to help ensure everything is in place to deliver the blood pressure measuring service.

	ACTION	COMPLETED
1	<p>Establish local need for the diabetes screening service. The following public health sites provide supportive information:</p> <ul style="list-style-type: none"> • Local Health Profile – general https://fingertips.phe.org.uk/profile/health-profiles • Local Health Profile – diabetes https://fingertips.phe.org.uk/diabetes 	
2	<p>Identify which staff members will be responsible for delivering the service. Consider time constraints, skill etc. to ensure the right members of the team are trained.</p>	
3	<p>Ensure all staff who will be involved in delivering the service have read and understood the diabetes screening service - staff workbook.</p>	
4	<p>Ensure all staff involved in delivering the service have been signed off by the supervising pharmacist as competent</p>	
5	<p>Ensure all equipment required for delivering the service is available. To include:</p> <ul style="list-style-type: none"> • Blood pressure monitor • Different size cuffs • Glucose testing machine and test strips 	
6	<p>Ensure all paperwork required for delivering the service is printed and easily available. This should include:</p> <ul style="list-style-type: none"> • Patient questionnaire • GP implementation letter • Client consent form • Pharmacy audit form • GP referral form • Preparing for a fasting blood glucose test leaflet 	
7	<p>Download the diabetes screening service SOP and ensure it is read and signed by all appropriate staff</p>	
8	<p>Brief the whole team on the service including how to identify customers, how to recruit into the service and inclusion/exclusion criteria. Consider any extra training requirements or gaps in knowledge – visit the Numark+ training library for suggestions</p>	
9	<p>Ensure you market the service effectively – use posters and leaflets to advertise in store and consider social media such as facebook and twitter</p>	